**Syllabus**

*This form is used in preparation of the program component. Entries on this form should be transferred to the University Board for approval. Fields marked blue indicate NVU requested information and shall not be filled (if not meant otherwise), whereas yellow fields are optional.*

## 1. General Information

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Title: | |  | | | | | | |
| School: | |  | | | | | | |
| Component leader(s): | |  | | | | | | |
| Other University academic Staff teaching: | |  | | Outside contributors: | |  | | |
| Unit code (if already assigned): | |  | | QF Level VI, VII or VIII (BA/MA/MD/PhD etc.): | |  | | |
| Component credits: | |  | | Teaching period (Spring/Fall): | |  | | |
| Programmes for which the Component is compulsory: | |  | | Programmes for which the Component is optional: | |  | | |
| Pre-requisite Component(s):  (Component code(s)) | |  | | Pre-requisite qualifications:  (text description) | |  | | |
| Post-requisite Component(s):  (Component code(s)) | |  | | Component replaces:  (if any) | |  | | |
| Component is to be implemented: | |  | | Date of proposal: | |  | | |
| Estimated student numbers: | |  | | Maximum class size: | |  | | |
| Applied for minor qualification: | Y/N | Available for online enrolment | Y/N | Available to Exchange students: | Y/N | | Work experience/ placement: | Y/N |
| Available to Non-degree students: | Y/N | Prior Registration  Requirement | Y/N | Other | Y/N | | Other | Y/N |

## 2. Aims and Learning Outcomes

|  |  |
| --- | --- |
| Component Description  (summary, especially important for elective Components) |  |
| Component Objectives: |  |
| Generic Learning Outcomes: |  |
| Subject Specific Learning Outcomes (if applicable) |  |

## Learning Outcomes Matrix:

**NQF relevant** (please indicate where appropriate):

|  |  |  |  |
| --- | --- | --- | --- |
| Knowledge and Understanding | √ | Applying Knowledge | √ |
| Making Judgments |  | Learning Skills |  |
| Communication Skills | √ | Values |  |

**Other or Detailed:**

Please indicate which skills will be developed most as part of this Component (Please choose a minimum of 3, Maximum of 5) from the list below.

|  |  |  |  |
| --- | --- | --- | --- |
| Analytical Skills | √ | Leadership |  |
| Commercial Awareness |  | Planning and Organisation |  |
| Confidence |  | Professionalism |  |
| Creative Problem Solving | √ | Research Skills | √ |
| Critical Thinking | √ | Self Awareness |  |
| Ethical Awareness |  | Social and Cultural Sensitivity |  |
| Flexibility | √ | Team Working |  |
| Independent Working |  | Time Management |  |
| Initiative |  | Interpersonal skills |  |
| Capacity to learn |  | Teaching ability |  |

## 3. Teaching and Learning Methods

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Method** | **Number** | **Duration  hours each** | **Total Student contact hours** | **Academic staff contact hours** |
| Lectures: |  |  |  |  |
| WG Sessions/Seminars: |  |  |  |  |
| Tutorials: |  |  |  |  |
| Practicals: |  |  |  |  |
| Fieldwork: |  |  |  |  |
| Class tests, exams and assessment: |  |  |  |  |
| Group learning: |  |  |  |  |
| Independent learning:  (give details below) |  |  |  |  |
| Online learning in formal classes: |  |  |  |  |
| Independent online learning:  (give details below) |  |  |  |  |
| Other (specify): |  |  |  |  |
| **Total student study hours: (30 hrs per 1 credits):** | | |  |

## Details:

|  |
| --- |
|  |

## Weekly Schedule of Student Workload (19 weeks):

|  |  |
| --- | --- |
| 1 Week (1-2 lectures) | Topic:  Content:  Reading: |
| 2 Week (3-4 lectures) | Topic:  Content:  Reading: |
| 3 Week (5-6 lectures) | Topic:  Content:  Reading: |
| 4 Week (7-8 lectures) | Topic:  Content:  Reading: |
| 5 Week (9-10 lectures) |  |
| 6 Week (11-12 lectures) |  |
| 7 Week (13-14 lectures) |  |
| 8 Week (15-16 lectures) |  |
| 9 Week (17-18 lectures) |  |
| 10 Week (19-20 lectures) |  |
| 11 Week (21-22 lectures) |  |
| 12 Week (23-24 lectures) |  |
| 13 Week (25-26 lectures) |  |
| 14 Week (27-28 lectures) |  |
| 15 Week (29-30 lectures) |  |
| 16-19 Weeks (Preparation and Participation in Exams) |  |

## Monitoring of student progress:

|  |
| --- |
|  |

## 4. Methods of assessment:

## Final Exam (compulsory)

Specify the type and timing of formal University examinations (exempt Coursework Assessment)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Type of exam | | **Duration (hours)** | **When set**  **(usually 16-19 week)** | **Resit**  **(usually 20-22 week)** | **% of formal assessment**  **(not exceeding 40)** |
| Unseen exam | |  |  |  |  |
| Open Book exam | |  |  |  |  |
| Exam with advance information on questions | |  |  |  |  |
| Online MCQ | |  |  |  |  |
| Practical Spot Exam | |  |  |  |  |
| OSCE (Objective Structured Clinical Examination) | |  |  |  |  |
| Other | |  |  |  |  |
| Other information about exam assessment  (including timetable, resit arrangements): |  | | | | |

## Mid-Term Exams (where applicable)

Specify the type and timing of mid-term examinations (1-2 respectively)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Type of exam | | **Duration (hours)** | **When set**  **(usually 6-9/12-15 week)** | **Resit**  **(Y/N)** | **% of formal assessment**  **(not exceeding 40)** |
| Unseen exam | |  |  |  |  |
| Open Book exam | |  |  |  |  |
| Exam with advance information on questions | |  |  |  |  |
| Online MCQ | |  |  |  |  |
| Practical Spot Exam | |  |  |  |  |
| OSCE (Objective Structured Clinical Examination) | |  |  |  |  |
| Other | |  |  |  |  |
| Other information about exam assessment  (including timetable, resit arrangements): |  | | | | |

## Coursework (where applicable)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Type** | **Notes** (e.g. word length) | **When set (semester / week)** | **When due (semester / week)** | **Resit available  (Y / N)** | **% of formal assessment** |
| Essay or dissertation |  |  |  | Y / N |  |
| Project report |  |  |  | Y / N |  |
| Group project |  |  |  | Y / N |  |
| Literature review |  |  |  | Y / N |  |
| Verbal presentation |  |  |  | Y / N |  |
| Poster presentation |  |  |  | Y / N |  |
| Practical |  |  |  | Y / N |  |
| In-course MCQ |  |  |  | Y / N |  |
| Reflective log |  |  |  | Y / N |  |
| Computer exercise |  |  |  | Y / N |  |
| Tutorial performance |  |  |  | Y / N |  |
| Portfolio |  |  |  | Y / N |  |
| Other |  |  |  | Y / N |  |
| Other information about coursework  (e.g. format of resit if different from above) |  | | | | |

### Rationale for assessment and relationship of assessment methods to learning outcomes (this information is not published):

|  |
| --- |
|  |

## 5. Resources

### Reading list:

Please indicate by checking the box specifying if a reading list is required for this Component. This information is to be used by the library to manage resources:

Reading list is Required Reading List NOT required

### Other resource needs essential for delivery of this Component:

|  |
| --- |
| Continuity of existing resources. |

### Comments:

(Use this box to make any additional notes. This information is not published).

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